

CONSULATE GENERAL OF THE REPUBLIC OF ANGOLA
IN THE UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND

BIRTH REGISTRATION BY TRANSCRIPTION

FOR ANGOLAN PARENTS' CHILDREN BORN IN THE UK

The Birth Registration by Transcription is based on the birth certificate issued by the local authorities of the United Kingdom.

REQUIREMENTS

THE PRESENCE OF ONE OF THE PARENTS IS MANDATORY

The request for the Birth Registration by Transcription is to be submitted upon presentation of the following documents:

PLEASE NOTE: THE APPLICANT MUST PROVIDE THE ORIGINAL AND COPIES OF ALL DOCUMENTATION (ONE COPY FOR EACH DOCUMENT)

1. **Letter** addressed to the Consulate General of Angola in the United Kingdom of Great Britain and Northern Ireland, with the request ([template](#)).
2. **Original Full Birth Registration**, which has to be submitted according to the following requirements:
 - a) Translated into Portuguese by an official translator.
 - b) Recognised by Public Notary.
 - c) Legalised by the Foreign & Commonwealth Office (FCO).
 - d) Legalised by this Consulate General.
3. **Application Form** (to be collected at the Consulate General).
4. The following documents from parents:
 - A. **Parent with Angolan citizenship**
 - A.1) • Valid Identity Card OR

• Birth Certificate issued in Angola, endorsed by the *Direcção Nacional de Registos e Notariado (Ministério da Justiça e dos Direitos Humanos de Angola)* – i.e. National Directorate of Registries and Notaries (Ministry of Justice and Human Rights of Angola) and legalised by the *Ministério das Relações Exteriores de Angola* (MIREX) – i.e. Ministry of Foreign Affairs of Angola.

A.2) Valid Consular Card.

A.3) Proof of Address – One of the following documents:

- Water, Gas or Electricity Bill.
- Council Tax letter.
- UK Driving Licence.
- Bank Statement.

B. Parent with foreign citizenship:

B.1) Valid Passport

B.2) British Birth Certificate – This must be translated into Portuguese, recognised by a Public Notary and legalised by the Foreign & Commonwealth Office (FCO).

Any other country's Birth Certificate which is in their native language, must be translated into Portuguese, recognised by a Public Notary and legalised by the Angolan consular services in the country of origin of the document or by the consular services of the applicant's country in the United Kingdom of Great Britain and Northern Ireland.

B.3) Proof of Address – One of the following documents:

- Water, Gas or Electricity Bill.
- Council Tax letter.
- UK Driving Licence.
- Bank Statement.

B.4) Proof of legal status in the United Kingdom – One of the following documents:

- Passport of one of the European Union countries.
- Permit of residence/stay in the United Kingdom.

PLEASE NOTE

- **Request for birth registration of married couple's children** – the presence of at least one of the parents and documentation of the absent parent is mandatory.
- **Request for birth registration of non-married couple's children** – the presence of both parents is mandatory; however, one of the parents may be represented by an attorney.

ADDITIONAL INFORMATION

- The absence of any of the required documents may result in the application being denied.
- Whenever necessary, the Consulate General reserves the right to request the presentation of other documents or demand the presence of the applicant.
- The submitted documents will remain property of the Consulate General.

PROCESSING TIMES

Between five (5) and ten (10) working days.

EMOLUMENTS

Less than 5 years old: Free - processing time: (10) ten working days

More than 5 years old: £25 (Twenty Five) - Processing time: (10) ten working days

Legalisation of Birth Certificate:

Normal: £17.00 – Processing time: 8 working days. Urgent: £25.00 – Processing time: 3 working days.

PAYMENT

The emoluments may be paid by one of the following methods:

1) ATM available at the Consulate General facilities.

The following bank cards are accepted: Visa, Visa Debit, Visa Electron, MasterCard, Maestro, Discover and Diners Club International.

2) Bank deposit or bank transfer using the following data:

Bank: LLOYDS BANK

Sort Code: 30-93-84

Account Number: 24558260

Ref.: (Name and consular act requested – Ex: Visa, Consular Card, Passport, Legalisation, etc.)

3) IBAN system for international payments using the following data:

IBAN: GB17 LOYD 3093 8424 5582 60

SWIFBIC: LOYDGB21055

Branch: LDN OXFORD ST 399

Receiver Name: The Consulate of the Republic of Angola – Consular Emoluments

Receiver Address: 46 Bedford Square, London WC1B 3DP, United Kingdom

IMPORTANT NOTICE:

- **PAYMENTS ARE NOT REFUNDABLE.**
PLEASE BE SURE TO ORDER THE PROPER PAYMENT AMOUNT.
- **THE PAYMENT RECEIPT MUST BE ATTACHED TO THE REQUEST.**
PLEASE KEEP A COPY OF THE RECEIPT.

OFFICES AND OPENING TIMES

21 Bedford Avenue, London WC1B 3AS.

Submission of documents:

Mondays, Wednesdays and Fridays, 9:45 - 12:15.

Collection of documents:

Mondays, Wednesdays and Fridays, 14:00 - 15:00.