

CONSULATE GENERAL OF THE REPUBLIC OF ANGOLA  
IN THE UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND

## DEATH REGISTRATION BY TRANSCRIPTION

### REQUIREMENTS

The request for Death Registration by Transcription is to be submitted upon presentation of the following documents:

PLEASE NOTE: THE APPLICANT MUST PROVIDE THE ORIGINAL AND COPIES OF ALL DOCUMENTATION (ONE COPY FOR EACH DOCUMENT)

#### DOCUMENTS FROM THE DECEASED

1. Death Certificate issued by the local Conservatory.
2. Certificate issued by the Funerary Agency.
3. Certificate issued by the Coroner.

**PLEASE NOTE, THE ABOVE MENTIONED 1., 2. AND 3. DOCUMENTS MUST BE SUBMITTED ACCORDING TO THE FOLLOWING REQUIREMENTS:**

- a) Translated into Portuguese by an official translator.
  - b) Recognised by the Notary Public.
  - c) Legalised by the Foreign & Commonwealth Office (FCO).
  - d) Legalised by this Consulate General.
4. One of the following Documents:
    - Birth Certificate.
    - Passport.
    - Identity Card.
  5. Marriage or Civil Partnership Certificate – if applicable.

## DOCUMENTS FROM THE APPLICANT

1. **Applicant's Letter** addressed to the Consulate General of Angola in the United Kingdom of Great Britain and Northern Ireland ([template](#)).
2. **Angolan Document** – One of the following documents
  - Valid Identity Card.
  - Valid Passport.

## ADDITIONAL INFORMATION

- The absence of any of the required documents may result in the application being denied.
- Whenever necessary, the Consulate General reserves the right to request the presentation of other documents or demand the presence of the applicant.
- The submitted documents will remain property of the Consulate General.

## EMOLUMENTS

Free

## HOW TO MAKE THE REQUEST

### 1) AT OUR OFFICE at:

21 Bedford Avenue, London WC1B 3AS.

Our working hours are as follows:

#### **Submission of documents:**

Monday, wednesdays and Friday, 9:45h to 12.15h.

#### **Collection of documents:**

Monday, wednesdays and Friday, 14.00h to 15.00h

## 2) BY POST

Please send your application, including proof of payment, to:

Consulate General of Angola in the UK

Registry and Notary Department

46 Bedford Square

London WC1B 3DP

If the applicant wishes to receive the documents by mail, please include a Royal Mail special delivery pre-paid and addressed envelope in order to ensure safe delivery. Alternatively, the applicant must pay ten pounds (£10) to cover mail costs, please also include proof of payment.

Please note: In choosing any other method of delivery, the applicant is responsible for ensuring that proper measures are taken. The Consulate General will not complete any forms from delivery services.

