

CONSULATE GENERAL OF THE REPUBLIC OF ANGOLA  
IN THE UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND

**EMERGENCY TRAVEL DOCUMENT**  
**(*Salvo-Conduto*)**

The Emergency Travel Document is an international identification and travelling document used by citizens of the Republic of Angola for returning home in cases of loss, theft, destruction or inexistence of their passport. The *Salvo-Conduto* is valid for a single journey, which can be used within 30 days from the issue date.

**REQUIREMENTS**

**THE PRESENCE OF THE APPLICANT IS MANDATORY**

The Emergency Travel Document application is to be submitted upon presentation of the following documents:

PLEASE NOTE: THE APPLICANT MUST PROVIDE THE ORIGINAL AND COPIES OF ALL DOCUMENTATION (ONE COPY FOR EACH DOCUMENT)

1. **Applicant's Letter** addressed to the Consulate General of Angola in the UK ([template](#)).

2. **Emergency Travel Document Application Form** ([template](#)).

PLEASE NOTE, THE APPLICATION FORM HAS TO BE FULLY COMPLETED IN CAPITAL LETTERS, IN BLACK INK, WITH NO ERRORS OR ERASURES AND MUST BE SIGNED IN THE PRESENCE OF A CONSULAR OFFICER. IF IN DOUBT, LEAVE THE FIELD BLANK AND CONSULT ONE OF THE ATTENDING STAFF.

3. One of the following Angolan Document's:

- Valid Identity Card.

PLEASE NOTE, THE OLD IDENTITY CARDS WILL NOT BE ACCEPTED EXCEPT THE LIFELONG ONES.

- Birth Certificate issued in Angola.

4. **Passport(s)** owned – new, old and expired ones.

5. **Two (2) Colour Passport Photographs**, dated no more than three months previous, taken in front of a plain white background without sunglasses (except with proven medical exemption). Photos from male applicants must be taken without earrings, dreadlocks or Mohican (punk) hairstyles.

6. **Consular Registration Card** valid for at least six (6) months.

PLEASE NOTE, THIS CAN BE ISSUED AT THE SAME TIME.

7. **Travel Itinerary to Angola**: airline or travel agent pre-booking.

8. **Proof of legal status in the United Kingdom** – One of the following documents:

- Passport of one of the European Union countries.
- Permit of residence/stay in the United Kingdom.

#### **FOR MINORS (under eighteen years old)**

One of the Angolan parents or the legal tutor of the minor must submit the above documents along with the following documents of the minor applicant:

1) **Angolan Document** – One of the following documents:

- *Cédula Pessoal*.
- Valid Identity Card.
- Birth Certificate issued in Angola.

2) **Passport(s)** owned – new, old and expired ones.

3) **Two (2) Colour Passport Photographs**, dated no more than three months previous, taken in front of a plain white background.

4) **Flight Ticket** or **Travel Itinerary to Angola**.

5) **Proof of legal status in the United Kingdom** – One of the following documents:

- Passport of one of the European Union countries.
- Permit of residence/stay in the United Kingdom.

## FOR MINORS BORN IN THE UK

All the above mentioned documents must be presented with the **Birth Certificate** fulfilling the following requirements:

- a) Translated into Portuguese by an official translator.
- b) Recognised by the Notary Public.
- c) Legalised by the Foreign & Commonwealth Office (FCO).
- d) Legalised and Transcribed by this Consulate General in order to issue a *Cédula Pessoal*.

**For the Birth Certificate Transcription**, the following documents from both parents/legal guardian are required:

- Valid Passport or Identity Card – FROM BOTH PARENTS/LEGAL GUARDIAN.
- Birth Certificate issued in Angola, endorsed by the *Direcção Nacional de Registos e Notariado (Ministério da Justiça e dos Direitos Humanos de Angola)* – i.e. National Directorate of Registries and Notaries (Ministry of Justice and Human Rights of Angola) and legalised by the *Ministério das Relações Exteriores de Angola (MIREX)* – i.e. Ministry of Foreign Affairs of Angola – FROM THE ANGOLAN PARENT.
- Valid Consular Card – FROM THE ANGOLAN PARENT.

## FOR ALL MINORS

**TRAVELLING WITH BOTH PARENTS OR LEGAL GUARDIAN**, the following documents of parents/guardian must be included:

- 1) Valid Passport including Visas.
- 2) Travel Itinerary: airline or travel agent pre-booking.

**TRAVELLING WITH ONE OF THE PARENTS ONLY**, the following documents of the other parent must be included:

- 1) Valid Passport including Visas.
- 2) Flight Tickets or Travel itinerary.
- 3) Travel Authorisation Letter of the parent who is not travelling ([template](#)).

The letter must be signed in presence of a Consular officer. Alternatively, the signature must be recognised by a Public Notary.

- 4) Document used to recognise the signature on the Travel Authorisation Letter.

**TRAVELLING WITHOUT PARENTS OR LEGAL GUARDIAN**, the following documents of the accompanying person must be included:

- 1) Valid Passport including Visas.
- 2) Flight Ticket or Travel itinerary.
- 3) Travel Authorisation Letter of both parents/guardian ([template](#)). The letter must be signed in presence of a Consular officer. Alternatively, the signature must be recognised by a Public Notary.
- 4) Judicial records on parental responsibility in case of child custody.

#### ADDITIONAL INFORMATION

- The absence of any of the required documents may result in the application being denied.
- Whenever necessary, the Consulate General reserves the right to request the presentation of other documents or demand the presence of the applicant.
- The submitted documents will remain property of the Consulate General.

(The requested documentation is based on the Passport Issue and Usage Law: *Dec. N° 3/00 de 14 de Janeiro da Lei de Emissão e Utilização de Passaporte Nacional*)

#### EMOLUMENTS AND PROCESSING TIME

**Request of *Salvo-Conduto* due to Passport Expiry or Passport Loss:**

Normal: £20.00 (twenty pounds) – Processing time: 24 hours

**Reissue of *Salvo-Conduto* upon Expiry or Loss:**

Normal: £20.00 (twenty pounds) – Processing time: 24 hours

**Request of *Salvo-Conduto* for Minors:**

Normal: £20.00 (twenty pounds) – Processing time: 24 hours

***Legalisation of documents:***

*Normal: £17.00/each document – Processing time: 8 working days.*

*Urgent: £25.00/each document – Processing time: 3 working days.*

## PAYMENT

The emoluments may be paid by one of the following methods:

**1) ATM available at the Consulate General facilities.**

The following bank cards are accepted: Visa, Visa Debit, Visa Electron, MasterCard, Maestro, Discover and Diners Club International.

**2) Bank deposit or bank transfer using the following data:**

**Bank:** LLOYDS BANK

**Sort Code:** 30-93-84

**Account Number:** 24558260

**Ref.:** (Name and consular act requested – Ex: Visa, Consular Card, Passport, Legalisation, etc.)

**3) IBAN system for international payments using the following data:**

**IBAN:** GB17 LOYD 3093 8424 5582 60

**SWIFBIC:** LOYDGB21055

**Branch:** LDN OXFORD ST 399

**Receiver Name:** The Consulate of the Republic of Angola – Consular Emoluments

**Receiver Address:** 46 Bedford Square, London WC1B 3DP, United Kingdom

**IMPORTANT NOTICE:**

**- PAYMENTS ARE NOT REFUNDABLE.**

PLEASE BE SURE TO ORDER THE CORRECT PAYMENT AMOUNT.

- THE PAYMENT RECEIPT MUST BE ATTACHED TO THE REQUEST.  
PLEASE KEEP A COPY OF THE RECEIPT.

### OFFICES AND OPENING TIMES

21 Bedford Avenue, London WC1B 3AS.

**Submission of documents:**

Monday, wednesdays and Friday, 9:45 - 12:15.

**Collection of documents:**

Monday, wednesdays and Friday, 14:00 - 15:00.

