

CONSULATE GENERAL OF THE REPUBLIC OF ANGOLA  
IN THE UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND

## PROOF OF RESIDENCE CERTIFICATE

### REQUIREMENTS

The request for Proof of Residence Certificate is to be submitted upon presentation of the following documents:

PLEASE NOTE: THE APPLICANT MUST PROVIDE THE ORIGINAL AND COPIES OF ALL DOCUMENTATION (ONE COPY FOR EACH DOCUMENT)

1. **Applicant's Letter** addressed to the Consulate General of Angola in the United Kingdom of Great Britain and Northern Ireland, providing reasons for the request ([template](#)).

2. **Valid Consular Card.**

3. **Angolan Document** – The applicant may present one of the following documents:

- Valid Identity Card.
- Valid Passport.

4. **Proof of Address** – One of the following documents:

- Water, Gas or Electricity Bill.
- Council Tax letter.
- UK Driving Licence.
- Bank Statement.

### ADDITIONAL INFORMATION

- The absence of any of the required documents may result in the application being denied.

- Whenever necessary, the Consulate General reserves the right to request the presentation of other documents or demand the presence of the applicant.
- The submitted documents will remain property of the Consulate General.

## EMOLUMENTS AND PROCESSING TIME

### Normal

£17.00 (seventeen pounds)/ FOR EACH DOCUMENT

Processing: eight (8) working days.

### Urgent

£25.00 (twenty-five pounds)/ FOR EACH DOCUMENT

Processing: three (3) working days.

## PAYMENT

The emoluments may be paid by one of the following methods:

1) ATM available at the Consulate General facilities.

The following bank cards are accepted: Visa, Visa Debit, Visa Electron, MasterCard, Maestro, Discover and Diners Club International.

2) Bank Deposit or bank Transfer using the following data:

**Bank:** LLOYDS BANK

**Sort Code:** 30-93-84

**Account Number:** 24558260

**Ref.:** (Name and consular service requested – Ex: Visa, Consular Card, Passport, Emergency Travel Document, Legalisation, etc.)

3) IBAN system for international payments using the following data:

**IBAN:** GB17 LOYD 3093 8424 5582 60

**SWIFBIC:** LOYDGB21055

**Branch:** LDN OXFORD ST 399

**Receiver Name:** The Consulate of the Republic of Angola – Consular Emoluments

**Receiver Address:** 46 Bedford Square, London WC1B 3DP, United Kingdom

**IMPORTANT NOTICE:**

- **THE PAYMENTS ARE NON REFUNDABLE.**  
PLEASE BE SURE TO ORDER THE PROPER PAYMENT AMOUNT.
- **THE PAYMENT RECEIPT MUST BE ATTACHED TO THE REQUEST**  
PLEASE KEEP A COPY OF THE RECEIPT.

**HOW TO MAKE THE REQUEST**

**1) AT OUR OFFICE at:**

21 Bedford Avenue, London WC1B 3AS.

Our working hours are as follows:

**Submission of documents:**

Monday, Wednesday and Friday, 9.45h to 12.15h.

**Collection of documents:**

Monday, Wednesday and Friday, 14.00h to 15.00h

**2) BY POST**

Please send your application, including proof of payment, to:

Consulate General of Angola in the UK

Registry and Notary Department

46 Bedford Square

London WC1B 3DP

If the applicant wishes to receive the documents by mail, please include a Royal Mail special delivery pre-paid and addressed envelope in order to ensure safe delivery. Alternatively, the applicant must pay ten pounds (£10) to cover mail costs, please also include proof of payment.

Please note: In choosing any other method of delivery, the applicant is responsible for ensuring that proper measures are taken. The Consulate General will not complete any forms from delivery services.

