

**CONSULATE GENERAL OF THE REPUBLIC OF ANGOLA
IN THE UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND**

WORK VISA

The Work Visa is granted to allow the holder entrance into Angola, with the purpose of pursuing a temporarily paid professional activity in the interest of the Angolan State or on behalf of someone else. It must be used within sixty days of the issue date and will allow the holder multiple entries up to the end of the employment contract.

REQUIREMENTS

The Work Visa application is to be submitted upon presentation of the following documents:

PLEASE NOTE: THE APPLICANT MUST PROVIDE THE ORIGINAL AND COPIES OF ALL DOCUMENTATION (ONE COPY FOR EACH DOCUMENT)

1. **Letter from the Contractor** addressed to the Consulate General of the Republic of Angola in the United Kingdom of Great Britain and Northern Ireland, with a copy to *Serviço de Migração e Estrangeiros* (SME) in Luanda, requesting the work visa and stating that they will be responsible for the stay and repatriation of the applicant.

The letter should include the following applicant's details:

- Full Name
- Nationality
- Birth Date
- Birth Place
- Passport Number
- Passport Expiry Date
- Occupation
- Name of Employer

2. **Application Form**, fully completed without errors or erasures, in capital letters or typed in black ink and signed by the applicant – A photo must be glued to the form ([click here](#)).
3. **Passport** valid for more than six (6) months, with two (2) consecutive blank sheets in order to apply the visa. Copies of the main pages of the passport with details of visas and stamps of previous travels must be included.
4. **Three (3) passport size photos**, in colour, dated no more than three (3) months previous and taken with a white background and without sunglasses (unless proof of medical exemption is attached). Photos from male applicants must be taken without earrings, dreadlocks or Mohican hairstyles.
5. **Criminal Record Certificate** translated into Portuguese, recognised by Public Notary and legalised by the Foreign & Commonwealth Office (FCO) and by this Consulate General.
6. **Curriculum Vitae**, translated into Portuguese by an official translator, recognised by Public Notary and legalised by the Foreign & Commonwealth Office (FCO) and by this Consulate General.
7. **Certificate of Educational or Professional Qualifications**, translated into Portuguese by an official translator, recognised by Public Notary and legalised by the Foreign & Commonwealth Office (FCO) and by this Consulate General.
8. **Medical Certificate** issued recently by the applicant's health care provider in which it is certified that the applicant does not suffer from any infectious diseases. The certificate must be translated into Portuguese by an official translator, recognised by Public Notary and legalised by the Foreign & Commonwealth Office (FCO) and by this Consulate General.
9. **International Certification of Vaccination.**

10. **Statement of Commitment to Abide by the Angolan Laws**, with signature recognised by Public Notary and legalised by this Consulate General ([template](#)).
11. **Work Contract or Work Contract Promise** made by the contracting company in Angola and verified by a Notary.
12. **Endorsement** issued by the Ministry of Public Administration, Employment and Social Security (*Ministério da Administração Pública, Trabalho e Segurança Social*), for the cases where the contracting company is from the public sector.
13. **Endorsement** issued by the Body Trusteeship (*Órgão de Tutela*) ruling the activity, for the cases where the contracting company is from the private sector.
14. **Companies and private institutions must also present the following** (a photocopy is acceptable):
 - a) Business License (*Alvará*);
 - b) *Diário da República* containing the publication of the constitution of the contracting company, up-to-date and readable;
 - c) *Documento de Arrecadação de Receitas* (D.A.R.), readable and up-to-date.

ADDITIONAL INFORMATION

- The absence of any of the required documents may result in the application being denied.
- Whenever necessary, the Consulate General reserves the right to request the presentation of other documents or demand the presence of the applicant.
- The submitted documents will remain property of the Consulate General.

PROCESSING TIME

Sixty (60) days.

EMOLUMENTS

£350.00 (three-hundred and fifty pounds).

Legalisation of documents:

Normal: £17.00/each document – Processing time: 8 working days.

Urgent: £25.00/each document – Processing time: 3 working days.

PAYMENT

The emoluments may be paid by one of the following methods:

1) ATM available at the Consulate General facilities.

The following bank cards are accepted: Visa, Visa Debit, Visa Electron, MasterCard, Maestro, Discover and Diners Club International.

2) Bank Deposit or bank Transfer using the following data:

Bank: LLOYDS BANK

Sort Code: 30-93-84

Account Number: 24558260

Ref.: (Name and consular service requested – Ex: Visa, Consular Card, Passport, Emergency Travel Document, Legalisation, etc.)

3) IBAN system for international payments using the following data:

IBAN: GB17 LOYD 3093 8424 5582 60

SWIFBIC: LOYDGB21055

Branch: LDN OXFORD ST 399

Receiver Name: The Consulate of the Republic of Angola – Consular Emoluments

Receiver Address: 46 Bedford Square, London WC1B 3DP, United Kingdom

IMPORTANT NOTICE:

- **THE PAYMENTS ARE NON REFUNDABLE.**
PLEASE BE SURE TO ORDER THE PROPER PAYMENT AMOUNT.
- **THE PAYMENT RECEIPT MUST BE ATTACHED TO THE REQUEST**
PLEASE KEEP A COPY OF THE RECEIPT.

HOW TO APPLY

1) AT OUR OFFICE at:

21 Bedford Avenue, London WC1B 3AS.

Our working hours are as follows:

Submission of applications:

Monday, Wednesday and Friday, 9.45h to 12.15h.

Collection of documents:

Monday, Wednesday and Friday, 14.00h to 15.00h

2) BY POST

Please send your application, including proof of payment, to:

Consulate General of Angola in the UK

Visa Department

46 Bedford Square

London WC1B 3DP

If the applicant wishes to receive the documents by mail, please include a Royal Mail special delivery pre-paid and addressed envelope in order to ensure safe delivery. Alternatively, the applicant must pay ten pounds (£10) to cover mail costs, please also include proof of payment.

Please note: In choosing any other method of delivery, the applicant is responsible for ensuring that proper measures are taken. The Consulate General will not complete any forms from delivery services.